



### C. Student's Income Information

1. **TAX RETURN NON-FILERS** – Complete this section if the student will not file and is not required to file a 2023 income tax return with the IRS. Check the box that applies:

- The student was not employed and had no income earned from work in 2023.
- The student was employed in 2023 and has listed below the names of all students' employers, the amount earned and whether an IRS W-2 form is attached. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page.*

Employer's Name	2023 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2000.00 (example)	Yes (example)

2. **TAX RETURN FILERS** – **Important Note:** If the student filed, or will file, an amended 2023 IRS tax return, the student must contact the financial aid office before completing this section.

**Check the box that applies:**

- The student has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2023 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The student has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2023 IRS income information.
- The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA, and the student will submit to the school a **2023 IRS tax return transcript** or a signed copy of the income tax return. **To obtain an IRS tax return transcript, go to [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) or call 1-800-908-9946 for assistance.**

- Check here if the student's IRS tax return transcript is attached to this worksheet.**
- Check here if the student's IRS tax return transcript will be submitted to the student's school later.**

### D. Parent's Income Information (for Dependent Students)

1. **TAX RETURN NON-FILERS** – Complete this section if the parent will not file and is not required to file a 2023 income tax return with the IRS. Check the box that applies:

- The parent was not employed and had no income earned from work in 2023.
- The parent was employed in 2023 and has listed below the names of all parents' employers, the amount earned and whether an IRS W-2 form is attached. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page.*

Employer's Name	2023 Amount Earned	IRS W-2 Attached?
Suzy's Auto Body Shop (example)	\$2000.00 (example)	Yes (example)

2. **TAX RETURN FILERS** – **Important Note:** If the parent filed, or will file, an amended 2023 IRS tax return, the parent must contact the financial aid office before completing this section.

**Check the box that applies:**

- The parent has used the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2023 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- The parent has not yet used the IRS Data Retrieval Tool in FAFSA on the Web, but will use the tool to retrieve and transfer 2023 IRS income information.

The parent is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA, and the parent will submit to the school a **2023 IRS tax return transcript** or a signed copy of the income tax return. **To obtain an IRS tax return transcript, go to [www.irs.gov/Individuals/Get-Transcript](http://www.irs.gov/Individuals/Get-Transcript) or call 1-800-908-9946 for assistance.**

**Check here if the parent's IRS tax return or transcript is attached to this worksheet**

**Check here if the parent's IRS tax return or transcript will be submitted to the student's school later.**

### E. Child Support Payments

**Check here if you or anyone else in Section B of this worksheet PAID child support in 2023. Please provide information below.**

Name of person who paid Child Support	Name of person to whom Child Support was paid	Name of child for whom Child Support was paid	Amount of Child Support paid in <u>2023</u>
Marty Jones (example)	Chris Smith (example)	Terry Jones (example)	\$6000.00 (example)

**Check here if child support was RECEIVED in 2023 for any of the children in your household. Please provide information below.**

Name of Adult who received the Child Support	Name of Child for whom Support was received	Amount of Child Support received in <u>2023</u>
Marty Jones (example)	Chris Smith (example)	\$6000.00 (example)

### F. High School Completion Status

Submit your high school transcript that includes a graduation date. If your graduation is pending please wait until after your graduation occurs. Mark the box of the type of document you will be submitting.

Transcript with graduation date has already been submitted to Southern Adventist University's Admissions Office

OR

Copy of the student's high school diploma

Copy of the high school transcript that included the date the high school diploma was awarded

A secondary school completion credential for home school provided for under State Law

Transcript or the equivalent, signed by the parent or guardian responsible for homeschooling, that lists the secondary school courses completed by the applicant and documents the completion of a secondary school education

General Education Developmental Certificate (GED)

Certificate recognized by the state as an equivalent to a diploma

Academic transcript that shows completion of at least a two-year program acceptable for credit towards a BS degree

## G. Statement of Educational Purpose

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*Do not complete this section in advance. This section must be completed and signed:*

- *In the presence of an approved representative of the Financial Aid Office if you are submitting this paperwork in person to the Financial Aid Office; or*
- *In the presence of a Notary Public if you are not submitting this paperwork to the Financial Aid Office*

### **Identity and Statement of Educational Purpose** (Complete only if signing in the Financial Aid Office)

You must appear in person at Southern Adventist University to verify your identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect your ID.

In addition, you must sign, in the presence of the institutional official, the following:

### **Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Southern Adventist University for the academic school year.

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**Student's Signature**

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**Student ID #**

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**Date**

**Identity and Statement of Educational Purpose**  
(Complete only if signing in the Financial Aid Office)

If you are unable to appear in person at Southern Adventist University to verify your identity you must provide:

- A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- The original notarized Statement of Educational Purpose provided below.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Southern Adventist University for the academic school year.

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Student ID #**

\_\_\_\_\_  
**Date**

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's Name)

personally appeared, \_\_\_\_\_, and provided to me on basis of satisfactory  
(Printed name of signer)

evidence of identification \_\_\_\_\_ to be the above-named person who signed  
(Type of ID provided)  
the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**H. Certifications and Signatures**

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Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent (if student is dependent) must sign and date. **WARNING: If you purposefully give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both.**

\_\_\_\_\_  
Student Date SAU ID #

\_\_\_\_\_  
Parent (dependent students only) Date